

# JFA NSW

## BOM Agenda & Minutes

<b>Purpose:</b>	<b>To provide leadership and direction of JFA NSW issues and affairs</b>	
<b>Chairperson:</b>	<b>Robert Ivers</b>	
<b>Date:</b>	08 October 2007	
<b>Venue:</b>	6 Figtree Place Homebush	
<b>Attendees:</b>	Robert Ivers (RI), Ivor Endicott-Davies (IED), Nigel Fricker (NF), Dave Gillet (DG),	
<b>Apologies:</b>	Phil McDermott (PM), Shane Alvisio (SA), Michael Briers (MB),	
<b>Next Meeting</b>	<b>Wednesday 31 October 2007 - 7pm</b>	

### Minutes

1	<b>Acceptance of previous minutes – Yes</b>
2	<b>Review of action items – reviewed, see action items at end of minutes</b>
3.	<b>Representation at Australian Sporting Commission</b> <ul style="list-style-type: none"> <li>Alan Broadhead and Robert Ivers to represent.</li> <li>Proposed IED , Passed WH</li> </ul>
4.	<b>Member Protection Policy Update</b> <ul style="list-style-type: none"> <li>To ensure adherence to Privacy requirements all MPO checks will be sent to DG only.</li> <li>DG will escalate any negative outcomes or in the situation that coaches refuse background checks will be presented to the JFA NSW BOM for decision.</li> <li>At all times Privacy requirements will be maintained.</li> </ul>
5.	<b>Displays and Promotions</b> <ul style="list-style-type: none"> <li>Darcy outlined discussions with St Vincent's de Paul</li> <li>Raised issues regarding affordability and barriers include set up costs associated with Judo suits and</li> <li>WH outlined the rebate system and the opportunity for clubs to use the funds as a form of subsidy.</li> <li><b>ACTION 001 : Darcy Thomas to document a recommendation to work with St Vincent DePaul to develop a financial proposal to support Collegians Judo Club to develop a Judo program with local housing commission. By 01/12/2007</b></li> <li><b>ACTION 002 : BBR to Develop a list of people available to provide Demonstrations to promote Judo. Eg Buddy up with Other teams by 01/12/2007</b></li> </ul>
6.	<b>Treasurers Report</b> <ul style="list-style-type: none"> <li>Performance dashboard provided.</li> <li>Currently working with AFP Accountants to Finalise Audit of 2007 financial year.</li> <li>A detailed budget forecast will be provided to the BOM for the remainder of the financial year.</li> <li>The 2008-2010 strategic plan needs to be formulated in order to secure future DSR grants. As part of this process the key Strategic priorities for the next 3 years needs to be documented and communicated to the membership. To support that effort a feedback survey form has been developed for club administrators to complete and return to Warren Hillier for inclusion in the strategic Plan.</li> <li><b>ACTION 003 BOM Members to document the Top 5 strategic priorities that BOM members believe are JFA NSW's top priorities.</b></li> <li><b>ACTION 004 : Send out survey form to administrators and request a response by COB 26/10/2007</b></li> <li>Rebate System - Given the amount of registration activity the first rebate has been delayed and it is anticipated that this will be a quarterly activity only to cater for the large number of updates across the clubs</li> <li><b>ACTION 005 : RI to validate rebate system results by 22/10/2007</b></li> <li><b>ACTION 006 : WH to Draft and distribute communication and cheques to clubs for the rebate system 30/12/2007</b></li> <li>9 or 39 Clubs to provide DOB and grading information for juniors which is holding up issuance of the cards</li> </ul>

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7.	<b>Bulk Purchasing of Grading certificates</b> <ul style="list-style-type: none"><li>• Proposal submitted for a repricing of the purchase of Bulk Grading Certificates to help reduce the cost of replacement grading certificates due to errors made by parents etc.</li><li>• <a href="#">ACTION 007 :WH to review the proposal for discounts on Bulk purchases of Grading certificates and calculate the costs. By 12/10/2007</a></li></ul>
8.	<b>NSW International Open</b> <ul style="list-style-type: none"><li>• Tournament feedback provided and reviewed.</li></ul>
9	<b>Country Championships and Coffs Harbour Open 27<sup>th</sup> and 28<sup>th</sup> October</b> <ul style="list-style-type: none"><li>• Formal request to see if someone from the Board could attend this event in support the efforts of Country Judo.</li><li>• The loan and transportation of one electronic scoreboard would be appreciated as well</li><li>• Scoreboards are currently being repaired. Recommend the use of the software with the data projector or manual</li></ul>
10	<b>North Coast Judo Development Squad on Saturday 10<sup>th</sup> Nov and Lismore Open on Sunday 11<sup>th</sup> Nov</b> <ul style="list-style-type: none"><li>• Alan Foley has requested that a Sydney based person accepts their invitation as a Guest Coach for the Saturday. (A Brisbane based coach has been confirmed). Sunday would be a good opportunity to check if Kodokan association Judoka are participating in the event as they are permitted to do with Judo Queensland.. We need to provide a letter of sanction for the tournament.</li><li>• <a href="#">ACTION 008 Official request will be sent out to provide a Sydney based coach to assist. Noirth Coast</a></li><li>• BOM Agreed Decision Agreed. The tournament has been sanctioned provided<ul style="list-style-type: none"><li>○ Only JFA affiliated members can compete</li><li>○ All JFA tournament rules are adhered to</li></ul></li></ul>
11	<b>Western NSW Judo Development Report by Ivor Endicott Davies</b> <ul style="list-style-type: none"><li>• Jim Sheedy is doing a great job in the west and ran a training session with 18 judoka.</li><li>• Referee Commission confirmed that would be prepared to visit.</li><li>• Department of Sport and Recreation offer \$500 grants to country athletes to support their travel and tournament preparation.</li></ul>
12	<b>2008 Nationals Preparation</b> <ul style="list-style-type: none"><li>• Discussion centred on the tasks, resources and planning that needs to occur to conduct the 2008 national Title sin 2008. It is important that planning commences immediately and that key resources, tasks and commitments are obtained. Including Venue Hire, Establishing the tournament Management Committee, volunteers and budget.</li><li>• <a href="#">ACTION 009 :DG, NF, JZ to schedule Nationals meeting for those who expressed interest in assisting to confirm resource allocation by 21/10/2007</a></li><li>• <a href="#">ACTION 010 RI to obtain feedback from JFA SA by 31/10/2007</a></li><li>• <a href="#">ACTION 011 JFA NSW BOM to provide Final confirmation that all resources are available to host 2008 Nationals by 31/10/2007</a></li></ul>
13	<b>Blacktown PCYC Tournament</b> <ul style="list-style-type: none"><li>• This club has asked to host a tournament on Sunday 2<sup>nd</sup> December – they would like to borrow some mats and have their Mons and under 13yrs tournament sanctioned</li><li>• BOM Agreed that the tournament has been sanctioned provided<ul style="list-style-type: none"><li>○ Only JFA affiliated members can compete</li><li>○ All JFA tournament rules are adhered to</li></ul></li></ul>
14	<b>Tournament Calendar for 2008</b> <ul style="list-style-type: none"><li>• The tournament calendar needs to be updated for 2008. It appears that Coffs Harbour, Lismore, Illawarra want to continue with their regional Championships and Blacktown PCYC want to host Mons and under 13yrs events as part of their fundraising for new mats.</li><li>• <a href="#">ACTION 012 JFA NSW BOM to provide feedback to Shane Alvisio of any know tournament dates by 21/10/2007</a></li><li>• <a href="#">ACTION 013 SA to develop and publish 2008 Calendar by 31/11/2007</a></li></ul>

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15	<b>BBR Update</b> <ul style="list-style-type: none"><li>• BBR congress meeting on the 20<sup>th</sup> October 2007</li><li>• Grading and Kata Competition announced and occurring through November</li><li>• Possible heating issue</li><li>• International Kata Competition<ul style="list-style-type: none"><li>◦ Rob Ivers and Rob Maurency representing.</li><li>◦ Ivor Endicott Davies as Judge</li></ul></li><li>• Nationals results published.</li></ul>																								
16	<b>Referees commission notes</b> <ul style="list-style-type: none"><li>• Accepted</li><li>• Report very comprehensive and professional</li></ul>																								
	<p><b>Congress 2007 – Saturday 1st December</b></p> <p>Will our proposed venue be okay to host this ?</p> <p>Does any Board Member intend to stand down ?</p> <p>Do we need to find replacements ?</p> <p>I would like to see Board members apply to take on a portfolio and all remaining portfolio's hopefully get covered by the appointment of Sub Committee's. as per the notice.</p> <p><u>2007 Election of Office Bearers:</u></p> <table><tr><td>a) President</td><td>Rob Ivers (elected unopposed)</td></tr><tr><td>b) Vice President</td><td>Shane Alvisio (elected unopposed)</td></tr><tr><td>c) Technical Rep (appointment)</td><td>Ivor Endicott-Davies (BBR)</td></tr><tr><td>d) Treasurer (appointment)</td><td>Warren Hillier (proposed)</td></tr><tr><td>e) Councillor</td><td>no nominations (casual vacancy filled by Mick Briers)</td></tr><tr><td>f) Councillor</td><td>no nominations (casual vacancy filled by Phil McDermott)</td></tr></table> <p><u>2008 Election of Office Bearers</u></p> <table><tr><td>a) Vice President</td><td></td></tr><tr><td>b) Vice President</td><td></td></tr><tr><td>c) Councillor</td><td></td></tr><tr><td>d) Councillor</td><td></td></tr><tr><td>e) Technical Rep (appointment)</td><td></td></tr><tr><td>f) Treasurer (appointment)</td><td></td></tr></table>	a) President	Rob Ivers (elected unopposed)	b) Vice President	Shane Alvisio (elected unopposed)	c) Technical Rep (appointment)	Ivor Endicott-Davies (BBR)	d) Treasurer (appointment)	Warren Hillier (proposed)	e) Councillor	no nominations (casual vacancy filled by Mick Briers)	f) Councillor	no nominations (casual vacancy filled by Phil McDermott)	a) Vice President		b) Vice President		c) Councillor		d) Councillor		e) Technical Rep (appointment)		f) Treasurer (appointment)	
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***My apologies for not knowing but Dave & Nigel were you both elected into the Vice Presidents positions ? Without access to the 2005 Congress minutes I am not sure ?***

***Either way your positions are up for re-election and we still have two vacant positions on the Board.***

A motion that was mentioned last year was the changing of the regional boundaries within the existing Constitution ?

Currently the boundaries refer to the Department of Agriculture – I would like to change them to the same boundaries as per the DSR map of regional Sports Academies. (attached)

If the Board propose this motion and approach Ken McKenzie Newcastle PCYC to 2<sup>nd</sup>.

### **BOM Feedback – Proposed WH. Seconded IED and Agreed**

A discussion item to include could be the proposed Insurance Risk Policy (attached) with the comments from our broker Dane Mason at Oxley.

### **BOM Feedback - Proposed WH. Seconded IED and Agreed**

A discussion item on fees and payments schedule recommended by Judo NSW. This schedule could cover coaching payments, participant fees, grading fees, any others ?

### **BOM Feedback –**

***The two above discussion items do not need to be approved by Congress but it would be a good opportunity to launch the announcements to the membership***

### **Judo NSW Bursary Program**

- The Board to assess the Bursary program
- [ACTION 014 : WH to determine possible budget](#)

### **Paid help at Tournaments**

- The key to running tournaments is those who have access to the volunteer resources. There is a need to encourage all clubs to become involved as volunteers. Ideas included a volunteer levy that is returned to the participating clubs at the end of each tournament after they provide volunteers. If this levy is forfeited then this can be used to finance some help.
- [ACTION 015 : SA to circulate some options for paid help](#)
- [ACTION 016 : Tournament Director required for the 21<sup>st</sup> October 2007](#)

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OLD Action Items					
Action ID	Description	Person Responsible	Target Date	Comments	Status
A001	Document a recommendation to work wit St Vincent DePaul to develop a financial proposal to support Collegians Judo Club to develop a Judo program with local housing commission.	Darcy Thomas	01/12/2007		Open
A002	Develop a list of people available to provide Demonstrations to promote Judo. Eg Buddy up with Other teams	BBR	01/12/2007		Open
A007	Review the proposals for discounts on Bulk purchases of Grading certificates and calculate the costs.	WH	12/10/2007		Open
005	Validate rebate results	RI	22/10/2007		Open
006	Draft and distribute communication to clubs for the rebate system	WH	31/10/2007		Open
003	Document the Top 5 strategic priorities that BOM members believe are JFA NSW's top priorities.	All BOM members	22/10/2007		Open
004	Send out survey form to administrators and request a response by COB 26/10/2007	JFA NSW Office	12/10/2007		Open
A008	Official request will be sent out to provide a Sydney based coach to assist. Noirth Coast	JFA NSW Office	12/10/2007		Open
A009	Schedule Nationals meeting for those who expressed interest in assisting to confirm resource allocation for	DG / NF / JZ	21/10/2007		Open
A010	Obtain feedback from JFA SA	RI	31/10/2007		Open
A011	Final confirmation from JFA BOM that all resources are available to host 2008 Nationals	BOM	31/10/2007		Open
A012	Provide feedback to Shane Alvisio of any known tournament dates	BOM	21/10/2007		Open
A013	Develop and publish 2008 tournament Calendar	SA	30/11/2007		Open
A014	Develop possible budget for Busary program next BOM meeting	WH	31/10/2007		Open

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A015	Circulate some options for paid help	SA	12/10/2007		Open
A016	Tournament Director required for the 21st October 2007	RI	12/10/2007		Open
A017	Call for nomination for Coaches for the 2008 Nationals	RM	31/10/2007		Open