

JFA NSW

BOM Agenda & Minutes

Purpose:	To provide leadership and direction of JFA NSW issues and affairs	
Chairperson:	Robert Ivers	
Date:	February 2008	
Venue:	6 Figtree Place Homebush	
Attendees:	Robert Ivers (RI), Phil McDermott (PM), Shane Alvisio (SA), Michael Briers (MB), Tom Godkin (TG)	
Apologies:	Ivor Endicott-Davies (IED), Nigel Fricker (NF), Dave Gillet (DG),	
Next Meeting		

Minutes	
1	Acceptance of previous minutes – Yes
2	Review of action items – reviewed, see action items at end of minutes
3.	Representation at Australian Sporting Commission <ul style="list-style-type: none"> • Discussed club development foolkit from ASC
4.	General Business <ul style="list-style-type: none"> • Medals – Discussed possible options for future medals production and costs.including possibly surveying people at next tournament • ACTION 019 : MB to Investigate options for medals
5.	Review of Inward Correspondence <ul style="list-style-type: none"> • ACTION 020: JZ to cross reference insurance policy to selection criteria for NCAS • ACTION 021: JZ to obtain a list of NCAS coaches from National JFA office. • ACTION 022 : JZ to send out a note for regional coaching nominations indicating that current incumbants remain until coaches are selected • ACTION 023 : TG to review Code of Conduct and circulate when available • ACTION 024 : TG To Establish a policies and procedures manual.
6.	Child Protection Policy <ul style="list-style-type: none"> ○ Status report received of number of clubs who have not yet responded to the Child Protection checks. ○ ACTION 025: DG to follow up clubs who have not responded.
7.	Mons Tournaments <ul style="list-style-type: none"> ○ Discussion around allowing white belts to play in mons tournaments including insurance commitments, safety, and JFA NSW policy towards allowing white belts to compete. Also discussed the role of gradings in being the formal competence assessment of children to compete in Mons tournaments and what should be considered appropriate. ○ D01 : Only Yellow belts to compete in Mons tournaments. It is the coaches responsibility to ensure that If a white belts is proficient enough to participate in Mons competition then they are given the opportunity to pass the grade of yellow belt.
8.	Treasurers Report <ul style="list-style-type: none"> • Performance dashboard provided. • Next step is to develop a strategy document to be used to allocate funds in the future. • ACTION 026 : MB and WH to document the strategy.

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OPEN ACTION ITEMS					
Action ID	Description	Person Responsible	Target Date	Comments	Status
A001	Document a recommendation to work wit St Vincent DePaul to develop a financial proposal to support Collegians Judo Club to develop a Judo program with local housing commission.	Darcy Thomas	01/12/2007		Open
A002	Develop a list of people available to provide Demonstrations to promote Judo. Eg Buddy up with Other teams	BBR	01/12/2007		Open
A007	Review the proposals for discounts on Bulk purchases of Grading certificates and calculate the costs.	WH	12/10/2007		Open
A006	Draft and distribute communication to clubs for the rebate system	WH	31/10/2007		Open
A014	Develop possible budget for Busary program next BOM meeting	WH	31/10/2007		Open
A018	Publish ASC / AIS Club Development toolkit on the website	SA	30/03/2008		Open
A019	Investigate options for medals	MB	30/03/2008		Open
A020	Cross reference insurance policy to selection criteria for NCAS	JZ	30/03/2008		Open
A021	JZ to obtain a list of NCAS coaches from National JFA office.	JZ	30/03/2008		Open
A022	send out a note for regional coaching nominations indicating that current incumbants remain until coaches are selected	JZ	30/03/2008		Open
A023	TG to review Code of Conduct and circulate when available	TG	30/03/2008		Open
A024	Establish a policies and procedures manual	TG	30/03/2008		Open
A025	Follow up clubs who have not responded on the Choil Protection policy checks.	DG	30/03/2008		Open

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A026	Document the strategy for the next 3 years.	MB/WH	30/06/2008		Open
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BOM DECISIONS

Decision ID	Description	Date
D001	Only Yellow belts to compete in Mons tournaments. It is the coaches responsibility to ensure that If a white belts is proficient enough to participate in Mons competition then they are given the opportunity to pass the grade of yellow belt.	Feb 2008

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COMPLETED ACTION ITEMS					
Action ID	Description	Person Responsible	Target Date	Comments	Status
003	Document the Top 5 strategic priorities that BOM members believe are JFA NSW's top priorities.	All BOM members	22/10/2007	Completed	Closed
004	Send out survey form to administrators and request a response by COB 26/10/2007	JFA NSW Office	12/10/2007	Completed	Closed
005	Validate rebate results	RI	22/10/2007	Completed	Closed
008	Official request will be sent out to provide a Sydney based coach to assist. Noirth Coast	JFA NSW Office	12/10/2007	Completed but not progressed	Closed
009	Schedule Nationals meeting for those who expressed interest in assisting to confirm resource allocation for	DG / NF / JZ	21/10/2007	Completed	Closed
010	Obtain feedback from JFA SA	RI	31/10/2007	Completed but not received	Closed
011	Final confirmation from JFA BOM that all resources are available to host 2008 Nationals	BOM	31/10/2007	Completed and budget allocated	Closed
012	Provide feedback to Shane Alvisio of any known tournament dates	BOM	21/10/2007	Completed	Closed
013	Develop and publish 2008 tournament Calendar	SA	30/11/2007	Completed	Closed
015	Circulate some options for paid help	SA	12/10/2007	Completed	Closed
016	Tournament Director required for the 21st October 2007	RI	12/10/2007	Completed	Closed
017	Call for nomination for Coaches for the 2008 Nationals	RM	31/10/2007	Completed	Closed